

**Polk County Sheriff's Office**  
**40 Ward Street, P.O. Box 69, Columbus NC 28722**  
**828-894-3001**

**Checklist for Concealed Weapons Permit Application**

YOU WILL NEED TO BRING ALL THE ITEMS ON THIS CHECKLIST:

1. Application & Medical Release Form must be filled out **COMPLETELY** and **NOTARIZED**.
2. **Do NOT** sign the form to be notarized until you are in front of the notary.
3. Pay **\$90.00** for a **NEW** application or **\$75.00** for a **RENEWAL** application at the:  
*Womack Building*  
*"Finance Office"*  
*1<sup>st</sup> Floor, left hallway, last office on left*
4. **Review** the **"Do's and Don'ts"** Document
5. Bring the **Original Certificate of Completion** for the Firearms Safety Training course if you're a **NEW** applicant.
6. A **photocopy of your NC Driver's License** with your Polk County address.
7. Please bring a **Property Tax Receipt** or a most recent **Power Bill statement** for proof of residency.

When you have completed the checklist, please return the completed package along with receipt of payment to the Sheriff's office!

If this is a **NEW** application, you **WILL** have to be fingerprinted. Polk County Sheriff's Office offers fingerprinting services **STRICTLY** every **TUESDAY & THURSDAY** between **1 pm and 3 pm**. **RENEWAL** applicants **do NOT** have to be fingerprinted.

**NOTE:** If you do not have all of the items that is applicable to this checklist or if paperwork is not completely filled out and notarized as necessary, approval of your Concealed Handgun Permit **will be** delayed, and another visit may be necessary.

# STATE OF NORTH CAROLINA

## APPLICATION FOR CONCEALED HANDGUN PERMIT

Name of Applicant (Last, First, Middle, Maiden) ▶ Attach listing of all previous addresses and all name changes including location and court file number (If Applicable)

- NEW PERMIT       RENEWAL PERMIT  
 DUPLICATE       EMERGENCY TEMPORARY PERMIT

G. S. 14-415.10 et seq.

Street Address			Date of Birth	Social Security Number ▶ See Notification on page 3			
City	State	Zip Code	Driver's License Number (State ID Number if no driver's license)			State	
Mailing Address			Military Status <input type="checkbox"/> Active <input type="checkbox"/> Reserve <input type="checkbox"/> Discharged <input type="checkbox"/> Retired <input type="checkbox"/> N/A		Race ▶ See below for code	Sex	Hair
Telephone Number	County of Residence		Eyes	Height	Weight	Other Physical Description	

▶ RACE CODES: **A**-Asian or Pacific Islander, **B**-Black, **I**-American Indian or Alaskan Native, **U**-Unknown, **W**-White

### APPLICATION

I, the undersigned applicant, being duly sworn, hereby make application for a North Carolina Concealed Handgun Permit and state that the following information is correct to the best of my knowledge.

(Check Appropriate Boxes)

1. Are you a citizen of the United States? (1)  Yes  No  
 \* If No: Have you been lawfully admitted for permanent residence? \*  Yes  No  
 ▶ If Yes, attach documentation
2. Are you 21 years of age or older? (2)  Yes  No
3. Have you been a resident of North Carolina for 30 days or longer immediately preceding the date of this application? (3)  Yes  No
4. Do you suffer from a physical or mental infirmity that prevents the safe handling of a handgun? (4)  Yes  No
5. Have you successfully completed an approved firearms safety and training course which involved the actual firing of handguns and instruction in the laws of North Carolina governing the carrying of a concealed handgun and the use of deadly force? ▶ If Yes, attach documentation (5)  Yes  No  
 \* If No: Do you meet any of the exceptions in N.C.G.S. § 14-415.12A? \*  Yes  No  
 ▶ If Yes, attach documentation
6. Are you ineligible to own, possess, or receive a firearm under the provisions of State or federal law? (6)  Yes  No
7. Are you under indictment or has a finding of probable cause been entered against you for a pending felony charge? (7)  Yes  No
8. Have you been adjudicated guilty in any court of a felony? (8)  Yes\*  No  
 \* If Yes: Have your firearm rights been restored pursuant to N.C.G.S. § 14-415.4? \*  Yes  No  
 ▶ If Yes, attach documentation
9. Are you a fugitive from justice? (9)  Yes  No
10. Are you an unlawful user of (or addicted to) marijuana, alcohol, or any depressant, stimulant, or narcotic drug, or any other controlled substance as defined in 21 U.S.C. § 802? (10)  Yes  No
11. Are you currently or have you been previously adjudicated or administratively determined to be lacking mental capacity or mentally ill? (11)  Yes  No
12. Have you been discharged from the U.S. Armed Forces under conditions other than honorable? (12)  Yes  No
13. Have you been adjudicated guilty of, or received a prayer for judgment continued for, or received a suspended sentence for, one or more crimes of violence constituting a misdemeanor, including but not limited to, a violation of the disqualifying criminal offenses listed on page 3 of this form? ▶ See "List of Disqualifying Criminal Offenses" on page 3 (13)  Yes  No
14. Have you had an entry of prayer for judgment continued for a criminal offense which would disqualify you from obtaining a handgun permit? (14)  Yes  No
15. Are you free on bond or personal recognizance pending trial, appeal, or sentencing for a crime which would disqualify you from obtaining a concealed handgun permit? (15)  Yes  No
16. Have you been convicted of an impaired driving offense under N.C. G.S. § 20-138.1, 20-138.2, or 20-138.3 within three years prior to the date of this application? (16)  Yes  No

I hereby apply for a Temporary Emergency Permit for a nonrenewable period of up to 45 days based upon the information set forth below. I reasonably believe that an emergency situation exists which may constitute a risk of safety to me, my family, or my property.

State Grounds for Temporary Emergency Permit (Use attachment if necessary)

(To be completed for RENEWALS only) – I currently hold a valid Concealed Handgun Permit issued by the \_\_\_\_\_ County Sheriff's Office. I hereby affirm that I remain qualified to receive and possess this Concealed Handgun Permit pursuant to the criteria set forth in Article 54B of Chapter 14 of the NC General Statutes and the criteria outlined in this application.

**SWORN TO AND SUBSCRIBED TO BEFORE ME**

Date \_\_\_\_\_

Date \_\_\_\_\_

Signature of Person Authorized to Administer Oaths \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Title \_\_\_\_\_

Date Commission Expires \_\_\_\_\_

**SEAL**

**CAUTION**

Federal law and State law on the possession of handguns and firearms may differ. If you are prohibited by federal law from possessing a handgun or a firearm, you may be prosecuted in federal court. A State permit is not a defense to a federal prosecution.

**SHERIFF USE ONLY**

**Check List — check applicable boxes:**

- |   |   |
|---|---|
| 1. Nonrefundable Permit Fee Paid ..... <input type="checkbox"/>   | 8. Date Issued Temporary Permit _____               |
| 2. One Full Set of Fingerprints Administered by the Sheriff's Office ..... <input type="checkbox"/>                   | 9. Date Denied Temporary Permit _____               |
| 3. Original Certificate of Completion<br>of Approved Firearms Safety & Training Course ..... <input type="checkbox"/> | 10. Date Issued Permit _____<br>Permit Number _____ |
| 4. Renewal-Waiver of Application Firearm Safety & Training Course ... <input type="checkbox"/>                        | 11. Date Denied Permit _____                        |
| 5. Attachment(s) (Specify) _____ <input type="checkbox"/>   | 12. Date Submitted to SBI _____                     |
| 6. Temporary Documentation ..... <input type="checkbox"/>   | 13. NICS Transaction Number (NTN)<br>_____          |
| 7. Other (Specify) _____ <input type="checkbox"/>   |   |

**Signature of Sheriff:** \_\_\_\_\_

Original – Sheriff / Copy – Applicant

## SUPPLEMENTARY QUESTIONS FOR APPLICANTS FOR A PERMIT TO PURCHASE A HANDGUN

**Prohibitions applicable to certain aliens.** Federal law makes it unlawful for aliens who are illegally or unlawfully in the United States to receive or possess firearms. In addition, subject to certain exemptions, aliens who are in a non-immigrant status are prohibited from possessing or receiving firearms in the United States.

A non-immigrant alien is not subject to this prohibition if the alien falls into certain categories such as but not limited to:

- 1) Is in possession of a valid hunting license or permit lawfully issued in the United States; **OR**
- 2) Is an official representative of a foreign government who is accredited to the United States Government or his or her government's mission to an international organization having its headquarters in the United States; **OR**
- 3) Has received a waiver from the prohibition from the Attorney General of the United States. See 18 USC 922(y)(2) for additional exceptions.

In order to determine whether applicants who are not U.S. citizens are prohibited from possessing firearms under Federal law, it is necessary to obtain answers to the following questions.

1) Name: \_\_\_\_\_

2) Are you a citizen of the United States? .....  YES  NO

**If your answer to Question 2 is "YES", there is no need to answer Questions 3-8.  
Go directly to the certification statement in Question 9.**

**SHERIFF:** If the answer to Question 2 is "YES", use "C" in the Citizenship (CTZ) field of the QNP transaction.

3) What is your country of citizenship? List more than one if applicable.  
\_\_\_\_\_

4) What is your place of birth? (City and Country) ..... \_\_\_\_\_

5) What is your INS-issued alien number or admission number? \_\_\_\_\_

6) Are you an alien illegally in the United States? .....  YES  NO

7) Are you a non-immigrant alien? .....  YES  NO

**SHERIFF:** If the answer to Question 7 is "YES", proceed to Question 8a.  
If the answer to Question 7 is "NO", use "F" in the Citizenship (CTZ) field of the QNP transaction.

8a) Do you fall within any of the exemptions to the non-immigrant alien prohibitions set forth in 18 USC 922(y)?  
 YES  NO

**SHERIFF:** If the answer to Question 8a is "YES", proceed to Question 8b. If the answer to Question 8a is "NO", the NICS check cannot be initiated. As a non-immigrant, the subject is ineligible to purchase, possess, or redeem a firearm if they do not meet one of the non-immigrant exemptions.

8b) If you answered "YES" to Question 8a, under which exemption do you fall? \_\_\_\_\_  
Please attach documentation to support your entitlement to the claimed exemption, if applicable.

**SHERIFF:** Validate the exemption item and indicate the exemption in the Exception Documentation (EXC) field of the QNP transaction. Then place "F" in the Citizenship (CTZ) field of the QNP transaction.

9) I certify that the above answers are true and correct.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**STATE OF NORTH CAROLINA****RELEASE OF PHYSICAL AND MENTAL HEALTH, SUBSTANCE ABUSE AND CONFIDENTIAL COURT RECORDS FOR CONCEALED HANDGUN PERMIT**

\_\_\_\_\_ County

Name And Address Of Applicant

Date of Birth

Social Security No.

State Drivers License No. (State Identification No. If No Drivers License)

State

I hereby authorize and require any and all doctors, hospitals or other providers who have ever provided physical or mental health or substance abuse treatment or care to me, including without limitation the providers, named below, to release to the sheriff of the above named county any and all records concerning my physical capacity, mental health, mental capacity or substance abuse that the sheriff may reasonably request in connection with my application for a concealed handgun permit. The purpose of the release is to enable the sheriff to determine my qualification and competence to handle a handgun. I understand that alcohol and substance abuse information is protected by federal regulations and that other confidential records such as psychiatric information may be protected by North Carolina statute. Accordingly, I specifically authorize the release of any and all alcohol, substance abuse and psychiatric information that may be documented in my records.

I understand that further disclosure or redisclosure by the sheriff of any information disclosed to the sheriff pursuant to this Release is prohibited without my further written consent unless otherwise provided for by state or federal law. I understand that I may revoke this authorization at any time except to the extent that action has already been taken in reliance on this Release. Even without my express revocation, this Release will expire upon the satisfaction of the request or one year from the date below, whichever occurs first.

Name Of Provider	Address Of Provider

I also request and authorize any and all clerks of superior court of North Carolina to inform the sheriff of this County whether or not the clerk's records contain the record of any involuntary commitment proceeding under Article 5 of Chapter 122C of the General Statutes in which I have been named as a respondent and, if so, to reveal to the sheriff any confidential information in the court files or records of each such proceeding that the sheriff may reasonably require in order to determine whether or not to issue a concealed handgun permit to me. This Release may be treated as a motion in the cause within the meaning of G.S. 122C-54(d) and a clerk may reveal information to the sheriff pursuant to any specific or standing order entered in response to or anticipation of this motion.

Any expenses relating to the search, production, copying and certification of a medical or court record pursuant to this Release shall be my responsibility. I authorize the sheriff to photocopy this Release after I sign it, and I authorize any provider to whom a photocopy of this Release is presented to rely on the photocopy as being as effective as the original.

<b>SWORN AND SUBSCRIBED TO BEFORE ME</b>		Date
Date	Signature Of Person Authorized To Administer Oaths	Signature of Applicant
Title		
Date Commission Expires		

AOC-SP-914M  
New 12/95

SEAL

## LIST OF DISQUALIFYING CRIMINAL OFFENSES

► **NOTE: Effective July 1, 2015 for all CHP applications – an applicant who has been found guilty of or received a prayer for judgment continued or a suspended sentence for one of the offenses listed in 1-20, AND THREE YEARS HAS PASSED PRIOR TO SUBMITTING THE APPLICATION, can receive a Concealed Handgun Permit.**

1. Simple assault.....N.C.G.S § 14-33(a)
2. Violation of court orders..... N.C.G.S. § 14-226.1
3. Furnishing poison, controlled substances, deadly weapons, cartridges, ammunition, or alcoholic beverages to inmates of charitable, mental or penal institutions, or local confinement facilities ..... N.C.G.S. § 14-258.1
4. Carrying weapons on campus or other educational property ..... N.C.G.S. § 14-269.2
5. Carrying weapons into assemblies and establishments where alcoholic beverages are sold and/or consumed..... N.C.G.S. § 14-269.3
6. Carry weapons on State property and courthouses ..... N.C.G.S. § 14-269.4
7. Possession and/or sale of spring-loaded projectile knives ..... N.C.G.S. § 14-269.6
8. Impersonation of a law enforcement officer or other public officer ..... N.C.G.S. § 14-277
9. Communicating threats..... N.C.G.S. § 14-277.1
10. Carry weapons at parades and other public gatherings ..... N.C.G.S. § 14-277.2
11. Exploding dynamite cartridges and/or bombs (except fireworks violations under N.C.G.S. § 14-414) ..... N.C.G.S. § 14-283
12. Rioting and inciting a riot..... N.C.G.S. § 14-288.2
13. Fighting or conduct creating the threat of imminent fighting or other violence..... N.C.G.S. § 14-288.4(a)(1)
14. Looting and trespassing during an emergency ..... N.C.G.S. § 14-288.6
15. Assault on emergency personnel..... N.C.G.S. § 14-288.9
16. Violations of City state of emergency ordinances ..... N.C.G.S. § 14-288.12
17. Violations of County state of emergency ordinances ..... N.C.G.S. § 14-288.13
18. Violations of State of emergency ordinances ..... N.C.G.S. § 14-288.14
19. Violations of the standards for carrying a concealed weapon ..... N.C.G.S. § 14-415.21(b)
20. Misrepresentation on certification of qualified retired law enforcement officers ..... N.C.G.S. § 14-415.26(d)

► **NOTE: Offenses listed in 21-32 are permanent disqualifiers for a Concealed Handgun Permit.**

21. Assault inflicting serious injury or using deadly force..... N.C.G.S. § 14-33(c)(1)
22. Assault on a female ..... N.C.G.S. § 14-33(c)(2)
23. Assault on a child under the age of 12 ..... N.C.G.S. § 14-33(c)(3)
24. Assault inflicting serious injury or using a deadly weapon on a person in a personal relationship and in the presence of a minor ..... N.C.G.S. § 14-33(d)
25. Stalking.....N.C.G.S. § 14-277.3A
26. Child abuse..... N.C.G.S. § 14-318.2
27. Domestic criminal trespass ..... N.C.G.S. § 14-134.3
28. Domestic violence protective order violations..... N.C.G.S. § 50B-4.1
29. Stalking ..... Former N.C.G.S. § 14-277.3
30. Any person convicted of a "misdemeanor crime of domestic violence" as defined in federal law at 18 USC 922(g)(8).
31. Any crimes involving assault or a threat to assault a law enforcement officer, probation or parole officer, person employed at a State or local detention facility, firefighter, emergency medical technician, medical responder, or emergency department personnel.
32. Misdemeanor crimes that involve violence (other than the misdemeanors listed in items 1-20).
33. Misdemeanor crimes under Article 8 of Chapter 14 (other than the misdemeanors listed in items 1-20).

► **SOCIAL SECURITY NUMBER:** The disclosure of your social security number as a part of this Concealed Handgun Permit application is voluntary. The purpose of requesting the social security number is to assist in your identification and to help distinguish you from other persons with similar names. No Concealed Handgun Permit will be denied for failure to **disclose** a social security number.

### N.C. Regulated Firearms Carry Areas for Private Citizens

Regulated Carry Area	Open Carry Allowed*	Concealed Carry Allowed
Educational Property	NO	NO, must be secured in a vehicle or on the permittee who remains in the locked vehicle.
<b>Private</b> Educational Property that is POSTED.	NO	NO
Where Alcoholic Beverages are sold and consumed	NO	YES - Unless Posted
Certain State Property, Courthouses, & State parking facilities. (This does not address Legislative office properties.)	NO, must be secured in a vehicle and not carried	NO, must be secured in a vehicle and not carried
Parades or Funeral Processions	NO	YES - Unless Posted
State Owned Parks	NO	YES
State owned Rest Areas, Rest Stops and hunting and fishing reservations.	YES	YES
Picket lines, Private Health Care Facilities	NO	NO
Posted Property	NO	NO
Law Enforcement or Correctional Facility	YES - Unless Posted	NO
Federal Property	NO	NO
While consuming alcohol or while alcohol or controlled substance is in the blood	YES	NO
Establishments where alcoholic beverages are sold but <b>NOT</b> consumed.	YES - Unless Posted	YES - Unless Posted
Assembly where admission is charged	NO	YES - Unless Posted
Posted local government recreational facilities	NO	NO
City or County Buildings	<b>MAY POST PROHIBITING</b>	<b>MAY POST PROHIBITING</b>

\*Please be aware of the NC Common Law "Going Armed to the Terror of the People." Even though an individual maybe lawfully able to carry a firearm (handgun or long gun) in an area, the person should be vigilant not to violate this common law misdemeanor.

"By common law in North Carolina, it is unlawful for a person to arm himself/herself with any unusual and dangerous weapon for the purpose of terrifying others, and go about on public highways in a manner to cause terror to others. The N.C. Supreme Court states that any gun is an unusual and dangerous weapon for purposes of this offense."