

Polk County Sheriff's Office

164 Government Complex Drive, Columbus, NC 28722

828-894-3001

Checklist For Concealed Weapons Permit Application

YOU WILL NEED TO BRING ALL THE ITEMS ON THE CHECKLIST

1. Application & Medical Release form must be filled out Completely and Notarized.
2. Do Not sign the form to be notarized until you are in front of the notary.
3. Pay \$90.00 For NEW \$75.00 for RENEWAL application at the:
Womack Building in the Finance Office
1st Floor, Left hallway, Last doorway on left
Make sure to bring your receipt with you.
4. Review the Do's and Don'ts Document
5. Bring the Original Certificate of completion of the NC safety course If NEW applicant
6. A photocopy of your NC Driver's License with your Polk Co address
7. A copy of your Property Tax Receipt or a recent Power Bill statement with the address matching your NC Driver's License

When you complete you're checklist, Please return the completed package along with the receipt of payment to the Polk County Sheriff's Office

If this is a NEW application, you will have to have fingerprints. Fingerprint times are Tuesday and Thursday between the hours of 1pm and 3pm. Renewal applications do not have to be fingerprinted.

STATE OF NORTH CAROLINA

APPLICATION FOR CONCEALED HANDGUN PERMIT

Name of Applicant (Last, First, Middle, Maiden) ▶ Attach listing of all previous addresses and all name changes including location and court file number (if Applicable)

- NEW PERMIT RENEWAL PERMIT
 DUPLICATE EMERGENCY TEMPORARY PERMIT

G. S. 14-415.10 et seq.

Street Address		Date of Birth	Social Security Number ▶ See Notification on page 3		
City	State	Zip Code	Driver's License Number (State ID Number if no Driver's License)		
Mailing Address		Military Status <input type="checkbox"/> Active <input type="checkbox"/> Reserve <input type="checkbox"/> Discharged <input type="checkbox"/> Retired <input type="checkbox"/> N/A	Race ▶ See below for code	Sex	Hair
Telephone Number	County of Residence		Eyes	Height	Weight
Other Physical Description					

▶ RACE CODES: A-Asian or Pacific Islander, B-Black, I-American Indian or Alaskan Native, U-Unknown, W-White

APPLICATION

I, the undersigned applicant, being duly sworn, hereby make application for a North Carolina Concealed Handgun Permit and state that the following information is correct to the best of my knowledge.

(Check Appropriate Boxes)

1. Are you a citizen of the United States? (1) Yes No
 * If No: Have you been lawfully admitted for permanent residence?
 ▶ If Yes, attach documentation Yes No
2. Are you 21 years of age or older? (2) Yes No
3. Have you been a resident of North Carolina for 30 days or longer immediately preceding the date of this application? (3) Yes No
4. Do you suffer from a physical or mental infirmity that prevents the safe handling of a handgun? (4) Yes No
5. Have you successfully completed an approved firearms safety and training course which involved the actual firing of handguns and instruction in the laws of North Carolina governing the carrying of a concealed handgun and the use of deadly force? ▶ If Yes, attach documentation (5) Yes No
 * If No: Do you meet any of the exceptions in N.C.G.S. § 14-415.12A?
 ▶ If Yes, attach documentation Yes No
6. Are you ineligible to own, possess, or receive a firearm under the provisions of State or federal law? (6) Yes No
7. Are you under indictment or has a finding of probable cause been entered against you for a pending felony charge? (7) Yes No
8. Have you been adjudicated guilty in any court of a felony? (8) Yes* No
 * If Yes: Have your firearm rights been restored pursuant to N.C.G.S. § 14-415.4?
 ▶ If Yes, attach documentation Yes No
9. Are you a fugitive from justice? (9) Yes No
10. Are you an unlawful user of (or addicted to) marijuana, alcohol, or any depressant, stimulant, or narcotic drug, or any other controlled substance as defined in 21 U.S.C. § 802? (10) Yes No
11. Are you currently or have you been previously adjudicated or administratively determined to be lacking mental capacity or mentally ill? (11) Yes No
12. Have you been discharged from the U.S. Armed Forces under conditions other than honorable? (12) Yes No
13. Have you been adjudicated guilty of, or received a prayer for judgment continued for, or received a suspended sentence for, one or more crimes of violence constituting a misdemeanor, including but not limited to, a violation of the disqualifying criminal offenses listed on page 3 of this form? ▶ See "List of Disqualifying Criminal Offenses" on page 3 (13) Yes No
14. Have you had an entry of prayer for judgment continued for a criminal offense which would disqualify you from obtaining a handgun permit? (14) Yes No
15. Are you free on bond or personal recognizance pending trial, appeal, or sentencing for a crime which would disqualify you from obtaining a concealed handgun permit? (15) Yes No
16. Have you been convicted of an impaired driving offense under N.C. G.S. § 20-138.1, 20-138.2, or 20-138.3 within three years prior to the date of this application? (16) Yes No

I hereby apply for a Temporary Emergency Permit for a nonrenewable period of up to 45 days based upon the information set forth below. I reasonably believe that an emergency situation exists which may constitute a risk of safety to me, my family, or my property.

State Grounds for Temporary Emergency Permit (Use attachment if necessary)

(To be completed for RENEWALS only) – I currently hold a valid Concealed Handgun Permit issued by the County Sheriff's Office. I hereby affirm that I remain qualified to receive and possess this Concealed Handgun Permit pursuant to the criteria set forth in Article 54B of Chapter 14 of the NC General Statutes and the criteria outlined in this application.

SWORN TO AND SUBSCRIBED TO BEFORE ME		Date
Date	Signature of Person Authorized to Administer Oaths	Signature of Applicant
Title	<p align="center">CAUTION</p> <p>Federal law and State law on the possession of handguns and firearms may differ. If you are prohibited by federal law from possessing a handgun or a firearm, you may be prosecuted in federal court. A State permit is not a defense to a federal prosecution.</p>	
Date Commission Expires		
_____ SEAL		

SHERIFF USE ONLY

- Check List — check applicable boxes:**
- | | | |
|---|--------------------------|---|
| 1. Nonrefundable Permit Fee Paid | <input type="checkbox"/> | 8. Date Issued Temporary Permit _____ |
| 2. One Full Set of Fingerprints Administered by the Sheriff's Office | <input type="checkbox"/> | 9. Date Denied Temporary Permit _____ |
| 3. Original Certificate of Completion of Approved Firearms Safety & Training Course | <input type="checkbox"/> | 10. Date Issued Permit _____
Permit Number _____ |
| 4. Renewal—Waiver of Application Firearm Safety & Training Course ... | <input type="checkbox"/> | 11. Date Denied Permit _____ |
| 5. Attachment(s) (Specify) _____ | <input type="checkbox"/> | 12. Date Submitted to SBI _____ |
| 6. Temporary Documentation | <input type="checkbox"/> | 13. NICS Transaction Number (NTN) _____ |
| 7. Other (Specify) _____ | <input type="checkbox"/> | |

Signature of Sheriff: _____

Original – Sheriff / Copy – Applicant

STATE OF NORTH CAROLINA	RELEASE OF PHYSICAL AND MENTAL HEALTH, SUBSTANCE ABUSE AND CONFIDENTIAL COURT RECORDS FOR CONCEALED HANDGUN PERMIT
_____ County	

<i>Name And Address Of Applicant</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;"><i>Date of Birth</i></td> </tr> <tr> <td style="padding: 2px;"><i>Social Security No.</i></td> </tr> <tr> <td style="padding: 2px;"><i>State Drivers License No. (State Identification No. If No Drivers License)</i></td> </tr> <tr> <td style="padding: 2px; text-align: right;"><i>State</i></td> </tr> </table>	<i>Date of Birth</i>	<i>Social Security No.</i>	<i>State Drivers License No. (State Identification No. If No Drivers License)</i>	<i>State</i>
<i>Date of Birth</i>					
<i>Social Security No.</i>					
<i>State Drivers License No. (State Identification No. If No Drivers License)</i>					
<i>State</i>					

I hereby authorize and require any and all doctors, hospitals or other providers who have ever provided physical or mental health or substance abuse treatment or care to me, including without limitation the providers, named below, to release to the sheriff of the above named county any and all records concerning my physical capacity, mental health, mental capacity or substance abuse that the sheriff may reasonably request in connection with my application for a concealed handgun permit. The purpose of the release is to enable the sheriff to determine my qualification and competence to handle a handgun. I understand that alcohol and substance abuse information is protected by federal regulations and that other confidential records such as psychiatric information may be protected by North Carolina statute. Accordingly, I specifically authorize the release of any and all alcohol, substance abuse and psychiatric information that may be documented in my records.

I understand that further disclosure or redisclosure by the sheriff of any information disclosed to the sheriff pursuant to this Release is prohibited without my further written consent unless otherwise provided for by state or federal law. I understand that I may revoke this authorization at any time except to the extent that action has already been taken in reliance on this Release. Even without my express revocation, this Release will expire upon the satisfaction of the request or one year from the date below, whichever occurs first.

Name Of Provider	Address Of Provider

I also request and authorize any and all clerks of superior court of North Carolina to inform the sheriff of this County whether or not the clerk's records contain the record of any involuntary commitment proceeding under Article 5 of Chapter 122C of the General Statutes in which I have been named as a respondent and, if so, to reveal to the sheriff any confidential information in the court files or records of each such proceeding that the sheriff may reasonably require in order to determine whether or not to issue a concealed handgun permit to me. This Release may be treated as a motion in the cause within the meaning of G.S. 122C-54(d) and a clerk may reveal information to the sheriff pursuant to any specific or standing order entered in response to or anticipation of this motion.

Any expenses relating to the search, production, copying and certification of a medical or court record pursuant to this Release shall be my responsibility. I authorize the sheriff to photocopy this Release after I sign it, and I authorize any provider to whom a photocopy of this Release is presented to rely on the photocopy as being as effective as the original.

SWORN AND SUBSCRIBED TO BEFORE ME		<i>Date</i>
<i>Date</i>	<i>Signature Of Person Authorized To Administer Oaths</i>	<i>Signature of Applicant</i>
<i>Title</i>	SEAL	
<i>Date Commission Expires</i>		
<i>AOC-SP-914M, New 12/95, 1997 Administrative Office of the Courts</i>		

THE DO'S AND DON'TS OF CARRYING A CONCEALED HANDGUN

1. Your permit to carry a concealed handgun **must** be carried along with valid identification whenever the handgun is being carried concealed.
2. When approached or addressed by any officer, you **must** disclose the fact that you have a valid concealed handgun permit and inform the officer that you are in possession of a concealed handgun. You should **not** attempt to draw or display either your weapon or your permit to the officer unless and until he/she directs you to do so. Your hands are to be kept in plain view and you are not to make any sudden movements.
3. At the request of any law enforcement officer, you must display both the permit and valid identification.
4. You **may not**, with or without a permit, carry a concealed weapon while consuming alcohol or while alcohol or any substance, controlled or otherwise, is in your blood unless the substance was obtained legally and taken in therapeutically appropriate amounts.
5. You **must** notify the Sheriff who issued the permit of any address change within thirty (30) days of the change of address.
6. If a permit is lost or destroyed, you **must** notify the sheriff who issued the permit and you may receive a duplicate permit by submitting a notarized statement to that effect along with the required fee. Do **not** carry a handgun without it.
7. Even with a permit, you **may not** carry a concealed handgun in the following areas:
 1. Any law enforcement or correctional facility;
 2. Any space occupied by state or federal employees;
 3. Any premises where the carrying of a concealed handgun is prohibited by the posting of a statement by the controller of the premises;
 4. Public educational property, however a permittee may secure a handgun in a locked vehicle;
 5. Areas of assemblies or demonstrations;
 6. State occupied property;
 7. Any State or federal courthouse;
 8. Any area prohibited by federal law;
 9. Any local government building if the local government had adopted an ordinance and posted signs prohibiting the carrying of concealed weapons.
8. If you are in a vehicle and stopped by a law enforcement officer, you should put both hands on the steering wheel, announce you are in possession of a concealed handgun and state where you have it concealed, and that you are in possession of a permit. Do **not** remove your hands from the wheel until instructed to do so by the officer.

I, _____, have read and understand the Do's and Don'ts of carrying a concealed handgun, and the Disqualifying Criminal Offenses pursuant to N.C. General Statute § 14-415.12 (b)(8).

Signature _____, Date _____

Witness: _____, Date _____

SUPPLEMENTARY QUESTIONS FOR APPLICANTS FOR A PERMIT TO PURCHASE A HANDGUN

Prohibitions applicable to certain aliens. Federal law makes it unlawful for aliens who are illegally or unlawfully in the United States to receive or possess firearms. In addition, subject to certain exemptions, aliens who are in a non-immigrant status are prohibited from possessing or receiving firearms in the United States.

A non-immigrant alien is not subject to this prohibition if the alien falls into certain categories such as but not limited to:

- 1) Is in possession of a valid hunting license or permit lawfully issued in the United States; **OR**
- 2) Is an official representative of a foreign government who is accredited to the United States Government or his or her government's mission to an international organization having its headquarters in the United States; **OR**
- 3) Has received a waiver from the prohibition from the Attorney General of the United States. See 18 USC 922(y)(2) for additional exceptions.

In order to determine whether applicants who are not U.S. citizens are prohibited from possessing firearms under Federal law, it is necessary to obtain answers to the following questions.

1) Name: _____

2) Are you a citizen of the United States? YES NO

**If your answer to Question 2 is "YES", there is no need to answer Questions 3-8.
Go directly to the certification statement in Question 9.**

SHERIFF: If the answer to Question 2 is "YES", use "C" in the Citizenship (CTZ) field of the QNP transaction.

3) What is your country of citizenship? List more than one if applicable.

4) What is your place of birth? (City and Country) _____

5) What is your INS-issued alien number or admission number? _____

6) Are you an alien illegally in the United States? YES NO

7) Are you a non-immigrant alien? YES NO

SHERIFF: If the answer to Question 7 is "YES", proceed to Question 8a.
If the answer to Question 7 is "NO", use "F" in the Citizenship (CTZ) field of the QNP transaction.

8a) Do you fall within any of the exemptions to the non-immigrant alien prohibitions set forth in 18 USC 922(y)?
 YES NO

SHERIFF: If the answer to Question 8a is "YES", proceed to Question 8b. If the answer to Question 8a is "NO", the NICS check cannot be initiated. As a non-immigrant, the subject is ineligible to purchase, possess, or redeem a firearm if they do not meet one of the non-immigrant exemptions.

8b) If you answered "YES" to Question 8a, under which exemption do you fall? _____
Please attach documentation to support your entitlement to the claimed exemption, if applicable.

SHERIFF: Validate the exemption item and indicate the exemption in the Exception Documentation (EXC) field of the QNP transaction. Then place "F" in the Citizenship (CTZ) field of the QNP transaction.

9) I certify that the above answers are true and correct.

Applicant's Signature _____ Date

LIST OF DISQUALIFYING CRIMINAL OFFENSES

► **NOTE: Effective July 1, 2015 for all CHP applications – an applicant who has been found guilty of or received a prayer for judgment continued or a suspended sentence for one of the offenses listed in 1-20, AND THREE YEARS HAS PASSED PRIOR TO SUBMITTING THE APPLICATION, can receive a Concealed Handgun Permit.**

1. Simple assault.....N.C.G.S. § 14-33(a)
2. Violation of court orders.....N.C.G.S. § 14-228.1
3. Furnishing poison, controlled substances, deadly weapons, cartridges, ammunition, or alcoholic beverages to inmates of charitable, mental or penal institutions, or local confinement facilities.....N.C.G.S. § 14-258.1
4. Carrying weapons on campus or other educational property.....N.C.G.S. § 14-269.2
5. Carrying weapons into assemblies and establishments where alcoholic beverages are sold and/or consumed.....N.C.G.S. § 14-269.3
6. Carry weapons on State property and courthouses.....N.C.G.S. § 14-269.4
7. Possession and/or sale of spring-loaded projectile knives.....N.C.G.S. § 14-289.6
8. Impersonation of a law enforcement officer or other public officer.....N.C.G.S. § 14-277
9. Communicating threats.....N.C.G.S. § 14-277.1
10. Carry weapons at parades and other public gatherings.....N.C.G.S. § 14-277.2
11. Exploding dynamite cartridges and/or bombs (except fireworks violations under N.C.G.S. § 14-414).....N.C.G.S. § 14-283
12. Rioting and inciting a riot.....N.C.G.S. § 14-288.2
13. Fighting or conduct creating the threat of imminent fighting or other violence.....N.C.G.S. § 14-288.4(a)(1)
14. Looting and trespassing during an emergency.....N.C.G.S. § 14-288.6
16. Assault on emergency personnel.....N.C.G.S. § 14-288.9
16. Violations of city state of emergency ordinances.....N.C.G.S. § 14-288.12
17. Violations of county state of emergency ordinances.....N.C.G.S. § 14-288.13
18. Violations of state of emergency ordinances.....N.C.G.S. § 14-288.14
19. Violations of the standards for carrying a concealed weapon.....N.C.G.S. § 14-415.21(b)
20. Misrepresentation on certification of qualified retired law enforcement officers.....N.C.G.S. § 14-415.28(d)

► **NOTE: Offenses listed in 21-32 are permanent disqualifiers for a Concealed Handgun Permit.**

21. Assault inflicting serious injury or using deadly force.....N.C.G.S. § 14-33(c)(1)
22. Assault on a female.....N.C.G.S. § 14-33(c)(2)
23. Assault on a child under the age of 12.....N.C.G.S. § 14-33(c)(3)
24. Assault inflicting serious injury or using a deadly weapon on a person in a personal relationship and in the presence of a minor.....N.C.G.S. § 14-33(d)
25. Stalking.....N.C.G.S. § 14-277.3A
26. Child abuse.....N.C.G.S. § 14-318.2
27. Domestic criminal trespass.....N.C.G.S. § 14-134.3
28. Domestic violence protective order violations.....N.C.G.S. § 50B-4.1
29. Stalking.....Former N.C.G.S. § 14-277.3
30. Any person convicted of a "misdemeanor crime of domestic violence" as defined in federal law at 18 USC 922(g)(8).
31. Any crimes involving assault or a threat to assault a law enforcement officer, probation or parole officer, person employed at a State or local detention facility, firefighter, emergency medical technician, medical responder, or emergency department personnel.
32. Misdemeanor crimes that involve violence (other than the misdemeanors listed in items 1-20)
33. Misdemeanor crimes under Article 8 of Chapter 14 (other than the misdemeanors listed in items 1-20)

► **SOCIAL SECURITY NUMBER:** The disclosure of your social security number as a part of this Concealed Handgun Permit application is voluntary. The purpose of requesting the social security number is to assist in your identification and to help distinguish you from other persons with similar names. No Concealed Handgun Permit will be denied for failure to disclose a social security number.

Concealed Handgun Chart - Prohibited Carry Areas

Prohibited Carry Area	Individuals Authorized Pursuant to GS 14-289(b)	Out of State Officer HR 218	Concealed Carry Handgun Permittee GS 14-415.10	Out of State Reciprocal Concealed Carry Handgun
Educational Property	YES	YES - If Secured in Vehicle	YES - If Secured in Vehicle or on the permittee who remains in the locked vehicle	YES - If Secured in Vehicle or on the permittee who remains in the locked vehicle
Posted Private Education Property	YES	NO	NO	NO
Where Alcoholic Beverages are sold and consumed	YES	YES - Unless Posted	YES - Unless Posted	YES - Unless Posted
Certain State Property & Courthouses (This does not address Legislative Office properties)	YES	YES - If Secured in Vehicle	YES - If Secured in Vehicle	YES - If Secured in Vehicle
Parades or Funeral Processions	YES	YES - Unless Posted	YES - Unless Posted	YES - Unless Posted
Picket Lines, Private Health Care Facilities	YES	NO	NO	NO
Posted Property	See Note Below	NO	NO	NO
Law Enforcement or Correctional Facility	YES	NO	NO	NO
Federal Property	NO	NO	NO	NO
While consuming alcohol or while alcohol or controlled substance is in the blood	NO	NO	NO	NO
Assembly where admission is charged	YES	YES - Unless Posted	YES - Unless Posted	YES - Unless Posted
State owned rest area	YES	YES	YES	YES
Posted local government recreational facilities	YES	NO	NO	NO

A "YES" in the block indicates the person in that category can carry in the establishment listed.
 A "NO" in the block indicates the person in that category cannot carry in the establishment listed.

NOTE: While carrying in this area may not be in violation of our concealed carry statutes, it may constitute a trespass violation in certain circumstances.

Revised - 12/2015